

Health and Safety Policy Statement for the Vigo Singers May 2016

Health & Safety Statement.

It is our aim to:

- Take reasonable and practical action at all times.
- Provide adequate control of the health and safety risks arising from the activities of the choir.
- Consult with all choir members and helpers on matters affecting their health and safety.
- Provide and maintain safe equipment.
- Ensure safe handling and use of materials.
- Provide relevant information, instruction and supervision to choir members and helpers.
- Ensure all members and helpers are competent to do their tasks, for example transportation of equipment such as piano and staging.
- Prevent accidents and cases of ill health relating to the activities of the choir.
- Maintain safe and healthy conditions within which the choir may conduct its activities.
- Review and revise this policy as necessary at regular intervals.

Overall and final responsibility for Health and Safety (H&S) Chairperson

Day to day responsibility for ensuring this policy is put into practice is delegated to: the Vigo Singers Health & Safety Representative.

Choir members must:

- Co-operate with the Health & Safety representative on H&S matters
- Not interfere with anything provided to safeguard theirs, or others, health and safety
- Take reasonable care of their own health and safety.
- Report all health and safety concerns to the Health and Safety representative.
- Choir members and volunteers are directly responsible for their own safety and the safety of those that could be affected by their actions and omissions. H&S accidents, near misses, unsafe acts and conditions must be reported as soon as possible.

Our arrangements

At each new venue hazards will be assessed by the H&S Representative and the risks will be rated. Any appropriate action will be taken to control, eliminate or reduce that risk to a safe level. Adverse weather conditions will be noted and risks rated accordingly. Access may be denied to all if the risks are considered unacceptable under the circumstances.

Specific Tasks

Access and egress will be determined and assessed at each new venue as will the location of any fire extinguishers.

Conclusions

A “safety culture” in the choir will be promoted at all times.

We must take a positive interest in our health and safety and exercise a common duty of care to others.

We must be alert to draw attention to anything we encounter that could threaten the health and safety of the choir, our colleagues, audiences and others.

Additionally we have a special duty of care to those who may have particular requirements through, for example, limited mobility, disability or inexperience.

Reviewed by SD 26 October 2020 and agreed by the Committee on 27 October 2020